

Documents which you will need to provide before we can file your bankruptcy:

_____ Complete federal and state tax returns, including W-2 forms, for the last two years.

_____ A copy of your most recent pay stubs, showing current income and year to date earnings. If your most recent pay stub is not typical of your earnings, then copies of your four most recent pay stubs. If you receive income other than from wages or salaries such as Social Security, disability, retirement, or pension, provide copies of the last pay advice that you received from any such source.

_____ A copy of your credit report. You can obtain a free report online at:
<http://www.annualcreditreport.com/>

_____ A copy of statements for the last three months from any credit card in your name or for which you are an authorized user.

_____ A copy of any demands or notices received from a credit card company or an attorney for a credit card company received in the last three months.

_____ A copy of any financial statement which you have provided during the last two years to any financial institution (note: these are usually required when you apply for a loan at any bank, savings and loan, or credit union, or apply for a car loan or furniture loan, or apply to rent an apartment or obtain a home mortgage, or when filing out a credit card application).

_____ A copy of your bank statements for any bank, savings and loan, or credit union account which you own or have an interest for the last three months, or for any such accounts which you have closed during the last twelve months.

_____ A copy of any notice of default or demands for return of or surrender of collateral received during the last three months.

_____ A copy of any statements which you have received during the last year from any individual retirement account (IRA), 401(k) plan, 403(b) plan, tax deferred annuity plan, or any other sort of retirement account in which you have any ownership interest.

_____ A copy of the declaration page (which is usually the first page) of any life insurance policy you own or in which you have any interest.

_____ A copy of the certificate of title and registration to any automobile, truck, SUV, van, motorcycle, or other vehicle, including "off road" vehicles, any boat, any camper, or any recreational vehicle which you own or in which you have any interest.

_____ A copy of your proof of insurance card for any vehicle you own or have an interest.

_____ A copy of the deed to any real estate you own or in which you have an interest (this includes what are known as "life estates", "remainder interests" or "leasehold interests" and also

includes a “timeshare interest”).

_____ If you own or have any interest in real estate as described above, a copy of the most recent appraisal from your county appraiser, or from any mortgage lender, or from any other source.

_____ A copy of any stock certificates and articles of incorporation for any corporation, any articles of organization for any limited liability company, any partnership agreement, any limited partnership agreement, or documents pertaining to any other business entity you own or have any interest.

_____ A copy of your records of payments to any debt consolidation or debt counseling organization.

_____ A copy of all divorce decrees in any divorce to which you were a party, and a copy of any property settlement agreements you entered into with any former spouse.

_____ A copy of any lawsuit or litigation, including any arbitration proceedings, to which you were a party during the last year.

_____ A copy of your will, any estate planning documents, or any trusts in which you have an interest or are a beneficiary.

_____ A copy of any documents showing any refinancing or any mortgage on your residence or showing that you paid down your mortgage, remodeled your home, or did anything to change the value of your home in the last ten years.

_____ A copy of any documents showing any transfers, sales or exchanges of any property you own or in which you have any interest. This includes any liens which you have granted to anyone else, or which have been taken on any real or personal property you own.

_____ If you made charitable contributions of over \$100.00 in the last year to any one charity (including your church, synagogue or mosque), copies of your checks or other evidence of payment for each charity to which a contribution was made.

_____ If you paid any amount to repay a loan to any family member or relative within the last year, copies of your checks to such person or other evidence of payment.

_____ If you paid \$600.00 or more to any creditor within the last 90 days, copies of your checks to such creditor or other evidence of payment.

_____ A list of your three most recent vacations, including your itinerary and length of stay.

_____ Other documents requested: _____

PLEASE NOTE: These are documents which the bankruptcy law requires that you provide to your attorney in order that your case can be correctly prepared and filed. They are also documents which the bankruptcy trustee will probably request after the case is filed. You are asking for relief from your debts under the bankruptcy law. The trade-off is that you must be completely candid and truthful in providing complete and accurate information to the Bankruptcy Court and the bankruptcy trustee. I am also required as your attorney to certify that the information which you are providing is truthful, accurate, and complete. If you are unwilling to do this, then I cannot represent you and you cannot file bankruptcy.

Thank you

PAUL POST

I certify that my attorney, Paul Post, has personally discussed this list of items necessary to file bankruptcy with me before preparing any documents in connection with a bankruptcy filing. I further certify that I have been provided with a copy of this list, and I agree to locate and provide each document described above which pertains to my personal and financial circumstances. I understand that I my attorney cannot complete my bankruptcy documents or file my bankruptcy case until these documents have been provided to him.

Dated: _____

Client

Client